

Job Description – Lunchtime Catering Assistant (part-time/term-time)

Candidate Criteria

We are looking for an energetic, team player to join our busy team in the Senior School's Refectory, 'The Core'.

- The role would suit a candidate wanting to work in a catering environment, experience would be desirable but it is not necessary as full training will be given;
- The duties of the role require the post holder to work well under pressure;
- A hygiene certificate is required and can be arranged through the College;
- The successful candidate will be expected to maintain a clean and tidy appearance and will be provided with a uniform which must be worn at all times;
- A pleasant and patient manner with children would be advantageous.

Duties

- Assist with lunchtime service;
- Laying up tables;
- Assist with loading and operating the dishwasher and washing up (pots/pans/utensils);
- Assist with the general cleaning of The Core as required, equipment and structural;
- Clear away plates and utensils;
- Clear the kitchen & disposal of rubbish and recycling;
- Other duties as assigned to proactively support The Core team.

This job description gives an outline of the duties which the post holder will be expected to undertake, but it is not intended to be comprehensive as other duties may arise from time to time.

Hours

Hours are 10:45 – 13:45 Monday to Friday.

Term time only, plus 3 INSET days of 7 hours each (one per term).

There will be some additional hours required for out of hours events, to be agreed with the Chef Manager / Bursar on a termly basis.

Line Management

Reports to the Chef Manager

Remuneration

The remuneration for this post will be on the States of Guernsey Public Service Employee (PSE) scale, A1-A3; which equates to £13.0911/hour through to a maximum of £13.5208/hour at the time of writing. The level of remuneration will be commensurate with experience.

For details about The Ladies' College, and benefits package available to applicants please see: <https://www.ladiescollege.com/media/124335/TLCgsy-Information-for-applicants.pdf>
